MINUTES
REGULAR MEETING – ROCK ISLAND COUNTY
BOARD OF HEALTH

TIME:  5:30 p.m., Thursday, July 5, 2012
PLACE:  Rock Island County Health Department
        2112 25th Avenue, Rock Island, Illinois  61201

MEMBERS  Ronald Fiscella, MD, President

PRESENT:  John McGehee, Vice President
          Patricia Barron, MD
          Jim Flannery
          John Neary, RN
          Prem Virdi, MD

MEMBERS  Leon Gibson, Secretary

ABSENT:  Kenneth Maranda, County Board Representative
         Fr. Anthony Ego
         Amy Ferkel, DMD
         Sommer Livengood, ARNP

STAFF  Wendy S. Trute, Public Health Administrator

PRESENT:  Linda L. Roberts, Director, Human Resources
          Phillip Gehrmann, Director, Systems and Finance
          Dr. Jeffrey N. Maurus, MD, MPH, Medical Director

President Fiscella called the meeting to order at 5:35 p.m.

MOTION  Mr. Neary made a motion to approve the June Board of Health Meeting
         with a correction on the second page, Dr. Barron made the second.  Motion
         carried.

MOTION  Dr. Barron made a motion to transfer $25,000 from the Department of Human
         Services Contract for Refugee Services into the Health Department’s budget.
         (We have seen more refugees than expected and the State has given us
         additional funding).  Dr. Virdi made the second and the motion carried.

Mr. Gehrmann presented the financial report.  The department brought in
$622,557 in revenues.  This is very good due to it being a three pay period
month.  The expenditures were $456,183.  This left us with a balance of
$166,374.  Year to date we still have a deficit of $381,175.  We now have a
positive fund balance of $190,505.
The Department’s balance sheet shows we have $30,968 in cash and $454,000 in investments.

We should end the month of July in the black and we have the first payroll of August taken care of.

Our accounts receivable show that the State of Illinois owes us approximately $291,606.97.

**MOTION** Mr. Neary made a motion to approve the Department’s financial report, second by Dr. Barron. Motion carried.

Under old business, Mr. Neary presented the report from the Finance Committee regarding the managers’ increases. The policy for the managers’ is that every two years they receive a four percent increase. The committee will be looking at this policy in the future. The Finance committee recommends that the Managers receive a 1% increase as of July 1st. This should cost the department approximately $10,000. Mr. Neary made a motion to approve this increase, second by Mr. McGehee. Motion carried.

**MOTION** Under the service delivery reports, Ms. Trute mentioned that the spike in Environmental Health is due to the number of festivals and temporary food licenses. In addition, the staff is gearing up for the John Deere Classic already.

Family Planning/Women’s Health Program numbers were down the previous month due to vacations and the switching of software.

We had a couple cases of Hepatitis A. The cases were both food handlers so this could have been potential outbreak; luckily, one turn out not to be a case and the other had a positive outcome.

**MOTION** The service delivery report was approved with a motion by Mr. McGehee, second by Dr. Barron. Motion carried.

Ms. Trute reported that this was an extremely busy time in Administration due to grant writing and the many hoops you need to jump. Thankfully, we are nearing the end, so this is good. We are also applying for another Community Transformation Grant available to small communities. We are applying for this with QCHI umbrella for the whole Quad Cities (Scott County Health Department, Trinity, Robert Young, the “Y”, and Scott County Kids). If we should get this grant, we would need to ask permission to hire another Health Educator. The total grant should be about $1.5 to $2 million dollars. Trinity will be the fiscal agent.
The FY 2013 budget is still being worked on due to the State not sending out all of our grant awards yet.

Ms. Trute presented a hand out regarding changes due to the new Medicaid laws. The most important thing is we have people coming to the department who previously paid the department nothing. They will now be charged $3.65 co-pay.

Mr. Gehrmann told the members we are actively looking into being able to take debit and credit cards. We are meeting with two financial institutions and will then determine what is best for us.

**MOTION**  
Mr. McGehee made a motion to approve the Administrator’s report, second by Mr. Flannery. Motion carried.

Ms. Roberts reported the hiring of Rosalee Collins, RN, as a full time WIC Nurse at $15.67 per hour. Ms. Collins is a previous employee and had worked in our Infectious Disease programs. We still have a part-time 32/hr RN/Nutritionist position in WIC open, but are hoping to have it filled by the end of next week.

The department’s nurse practitioner, Cyndee Wildemuth, celebrated her ninth year with the department in July.

**MOTION**  
The Human Resource report was approved with a motion by Mr. Flannery second by Mr. McGehee. Motion carried.

**MOTIONS**  
The claims were approved with a motion by Mr. Neary, second by Mr. McGehee. Motion carried.

Respectfully submitted,

Leon Gibson, Secretary, by  
Linda L. Roberts