



Posting Open:
11/17/2021

Posting Closed:
11/30/2021

DEPARTMENT:
County Maintenance

JOB TITLE:
General Service Worker II

JOB CLASSIFICATIONS:

Grade: 16

Salary: \$15.11/hr.

Hours: 40 hours per week

See attached job description.

Please submit completed application to Rock Island County:

Rock Island County
Attn: Human Resources
1504 3rd Avenue
Rock Island, IL 61201

Application can be found online at <http://www.rockislandcounty.org/jobs/>
Email to ehughes@co.rock-island.il.us

ROCK ISLAND COUNTY

**CLASSIFICATION SPECIFICATION
GRADE 16**

TITLE: GENERAL SERVICE WORKER II

01/01/95

Characteristics of the Class: Under general supervision performs a variety of unskilled and manual work in building maintenance repair activities and custodial services. Incumbent may be assigned to various departments and receives continuing or individual assignments by the supervisor generally indicating work to be done, limitations, quality and quantity expected, deadlines and priority of assignments.

Examples of Essential Functions:

Performs routine custodial and cleaning duties in and around buildings, including walls, floors, fixtures and equipment.

Operates trucks and other light equipment: mowers, tractors, back hoe, end loader and power tools.

Collects trash and other refuse and loads into a truck; cleans all equipment used at end of the day.

Performs routine lawn maintenance and care; including edging, mowing, cuts and prunes and sprays trees and shrubs.

Makes general minor repairs to wood fixtures and frames; assists in installation of door locks, hinges and other hardware fixtures.

Installs electrical fixtures and wiring, performs simple electrical and plumbing repairs.

Performs other related duties as assigned.

Minimum Requirements:

A. Training and Experience

High school diploma, GED or other certificate of competency; supplemented by two years work experience as general labor maintenance or construction, or an equivalent combination of training and experience. Must possess a valid driver's license.

B. Knowledge, Abilities, and Skills

Knowledge of tools and equipment used in building and ground maintenance.

Knowledge of building/office cleaning, supplies and correct applications.

Ability to carry out oral and written directions.

Ability to perform strenuous labor.

Ability to establish and maintain effective working relationships with co-workers, supervisors and the general public.

Skill in the operation of trucks, small tractors and power tools.

Physical Requirements: Task involves the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, working in confined spaces, and lifting or carrying moderately heavy (20-50 pound) items and occasionally very heavy (100 pounds or over) items; or may involve the complex operation of gasoline, electric, or diesel-powered machinery or shop equipment requiring the manipulation of multiple controls, fine adjustments or both; or the sustained operation, on a production basis, of such devices as offset presses with associated equipment.

Environmental Requirements: Task may require frequent exposure to adverse environmental conditions.

Sensory Requirements: Task requires color perception and discrimination. Task requires odor perception and discrimination. Task requires visual perception and discrimination. Task requires oral communications ability.